



EUROPEAN COMMISSION

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COMMISSION IMPLEMENTING DECISION

of 6.8.2012

**establishing the list of supporting documents to be presented by visa applicants in Chile,
Kazakhstan (Almaty and Astana), Nicaragua and Nigeria (Abuja and Lagos)**

**(Only the Bulgarian, Czech, Dutch, Estonian, Finnish, French, German, Greek,
Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian,
Slovak, Slovenian, Spanish and Swedish texts are authentic)**

ANNEX II

List of supporting documents to be submitted by applicants for short stay visas in Kazakhstan (Almaty and Astana)

- A. General requirements for all applicants
- (1) Proof of sufficient means of subsistence:
 - (a) proof of employment with salary slips, if appropriate;
 - (b) bank statement for the last three months, traveller cheques, or sponsorship document.
 - (1) Proof of accommodation in the Member State concerned (if not invited or covered by the host).
 - (2) Information enabling an assessment of the applicant's intention to leave the territory of the Member States before expiry of the visa applied for (e.g. the return flight or train ticket reservation, proof of property, a work contract, proof of family ties in Kazakhstan).
 - (3) Non Kazakh nationals: proof of residence in Kazakhstan

Valid residence permit

B. Additional documents to be submitted relating to the purpose of the journey

(1) Work-related travel

(1) Members of official delegations

- Copy of the official invitation from the Member State of destination or an international organization.

Holders of diplomatic and service passports: Verbal Note from the Kazakh MFA
Holders of ordinary passports: Verbal Note or order of mission from the relevant ministry or authority

(2) Business persons

- Invitation from a firm or authority to attend meetings, conferences or events connected with trade, industry or work indicating the purpose and duration of stay and whether the travel expenses and/or accommodation are covered by the inviting entity. Invitation or guarantee according to the national legislation of the Member State that processes the application.
- Letter from the employer or employment contract.
- For business owners and independent businesspersons: document proving the official registration of the company's business activities. An invitation letter from the company concerned which has been validated by the competent local authorities, if required by the national legislation of the Member State.

The following Member States' consulates require that a specific form be used for the invitations: Czech Republic, Germany, Greece, France, Italy, Lithuania, Latvia, Hungary, Netherlands, Poland, Slovenia. Please refer to the website of the Member State concerned for further information.

(2) Family or friends visit

(1) Close relatives (father, mother or child) of residents in a Member State

- Invitation issued by the Member State's competent authority, if required by the national legislation of the Member State, and copy of the ID card of the host
- Proof of the legal residence of the host (if he or she not a citizen of the Member State of residence)
- Proof of family tie (birth certificate)

The following Member States' consulates require that a specific form be used for invitations: Czech Republic, Germany, Greece, Spain, France, Italy, Lithuania, Latvia, Hungary, Netherlands, Poland, Slovenia. Please refer to the websites of the Member State concerned for further information.

(2) Other private visitors

Invitation letter:

- An invitation letter signed by hosting family or friends, if required by the national legislation of the Member State.

The following Member States' consulates require that a specific form be used for invitations: Czech Republic, Germany, Greece, Spain, France, Italy, Lithuania, Latvia, Hungary, Netherlands, Poland, Slovenia. Please refer to the websites of the Member State concerned for further information.

- Proof of the legal residence of the host (if not citizen of the Member State of residence)
- Proof related to the purpose of the journey: document related to accommodation

(3) Tourism

Documents relating to accommodation and itinerary (such as hotel reservations, confirmation of the booking of an organised trip or any other appropriate document indicating the envisaged travel plans)

(4) Study or training, events or other activities

Participants in scientific, cultural and artistic activities, sports or religious events; study and training:

- Invitation to participate, entry tickets, enrolments or programmes stating the name of the host organisation in the Member State and the length of stay or any other appropriate document indicating the purpose of the journey.

(5) Medical treatment

- Medical report from a local doctor or hospital where applicable.
- Proof of sufficient financial means to pay for the treatment
- Confirmation from the hospital in the Member State that an appointment has been made and indicating the duration and estimated costs of the treatment, as well as a guarantee that all costs of the envisaged medical treatment will be covered.

(6) Transit

Visa or other entry permit for the country of final destination, tickets for the onward journey.

(7) Minors

- (a) birth certificate.
- (b) the consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent. This does not apply if the travelling parent is a single parent or holds sole parental authority.